

North Ferriby FC Supporters Club

Constitution

Version: September 2026

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The following document has been produced to support the general management of North Ferriby FC Supporters Club and includes the following sections:

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1. Club Name and Identity

1.1 The name of the Club is North Ferriby FC Supporters Club, or the ‘SC’.

1.2 The SC is an independent group which operates in close liaison with North Ferriby Football Club.

1.3 The identity and name of the club are represented by the badge on the cover page of this document.

1.4 The SC Committee is the holder of the name and badge.

2. Key Aims and Objectives

2.1 To continue to increase SC membership and ensure supporters feel fulfilled and part of a like-minded collective group, contributing to the football club's success.

2.2 Champion respect for all and ensure fair opportunity for the views and input of all SC members.

2.3 Work closely with the football club to develop and maintain a positive and harmonious relationship with supporters.

2.4 Provide opportunities for SC members to show their support for the football club and to raise innovative ideas.

2.5 Offer a value-for-money SC membership package with member-driven benefits.

2.6 Generate additional finances to contribute to the football club’s success and improve facilities.

2.7 Encourage input from SC members to support matchday operational needs, as requested by the football club.

2.8 Ensure a transparent approach regarding all SC transactions and decision-making.

3. Supporters Club - Membership

3.1 SC members will register to join the club in line with the annual membership fee. Current fees are:

- £10 - Adult (single year)
- £25 - Adult (3 years)
- £5 - Under 18 (single year)
- £15 - Under 18 (3 years)

3.2 SC membership will consist of one of the following categories:

- Member
- Honorary Member*

**The SC Committee will agree on Honorary Member status to reflect a significant contribution made by individuals to the SC and the football club. The status can be awarded posthumously.*

3.3 The current Honorary Supporters Club Members are:

- Mike Birney
- Joan Butler
- Mike Dixon †
- Gill Hare
- Les Hare
- Barry Johnson
- Clare Russell
- Anthony Wood

3.4 SC membership fees will be set annually and agreed upon by the SC committee.

3.5 Annual SC membership runs annually from May to April

3.6 SC members will accept the Constitution as a condition of joining.

4. Supporters Club - Committee

4.1 The Committee manages the SC and represents the interests of members.

4.2 The Committee actively encourages a diverse and inclusive membership.

4.3 SC committee places are confirmed through the annual election process, coinciding with the AGM.

4.4 SC committee roles* and current membership are as follows:

● Chair	Mark Leighton
● Vice Chair	Vacant
● Secretary	Tom Rickwood
● Treasurer	Steve Dale
● Committee Member	Mike Birney
● Committee Member	Ian Buffey
● Committee Member	Rod Chambers
● Committee Member	James Chestney
● Committee Member	Jason Stevens-Read
● Committee Member	Jill Thornton

**Committee roles are included in Appendix 1*

5. Election to Committee

5.1 An annual election will take place for members wishing to join the SC committee, with nominations notified to the secretary.

5.2 Voting will occur via the AGM for members wishing to be elected to the Committee.

5.3 Voting will take place by a show of hands at the meeting.

5.4 In the event of SC committee members resigning and no candidates coming forward for election, the committee will seek to allocate places on a co-opted basis to ensure all Committee places are taken.

5.5 The default position will be for the current Committee to continue unchanged.

5.6 To ensure a full complement of committee members, any necessary changes will be facilitated outside of the AGM.

6. Supporters Club - Meetings

6.1 The SC committee will meet quarterly to discuss business.

6.2 Supporters Club Meetings will be arranged quarterly, with the AGM held in May/June

6.3 A quorum of 50% of committee members will be required to agree on business.

6.4 The SC Committee is responsible for decision-making and updating the constitution as necessary.

6.5 Notes of meetings will be made available to members.

7. Financial Reporting

7.1 The Treasurer will be responsible for the finances and banking arrangements.

7.2 A breakdown of all finances will be presented at each committee meeting.

7.3 Ad hoc reports will be produced as requested by the SC committee.

7.4 The financial year end is 31 March, and end-of-year figures will be presented at the AGM.

8. Conduct of Supporters Club Members

8.1 North Ferriby FC is a community and family club; the SC seeks to make supporters feel welcome at all games and Club activities

8.2 Conduct of members which impacts the safety, well-being, and general enjoyment of others, or is likely to bring the football and/or SC into disrepute, will not be accepted.

8.3 The SC will take appropriate action against any member found to be behaving unacceptably.

8.4 The conduct of members includes, but is not limited to, behaviour on matchdays, club away travel, other club activities and social media.

8.5 Complaints regarding the behaviour or conduct of members should be reported to any SC committee member.

8.6 The SC Committee will investigate complaints and, where necessary, the Chairman of the Football Club will be consulted.

8.7 Outcomes from investigations will be advised in writing to relevant parties.

8.8 The SC Committee will hear appeals, and additional views may be sought from the football club.

9. Amendments to the Constitution

9.1 The Constitution will only be updated as necessary through the SC Committee.

10. In the event of the dissolution of the Supporters Club

10.1 A resolution to dissolve the club can only be passed at an AGM through a Committee vote.

10.2 In the event of dissolution, the remaining assets of the club will become the property of North Ferriby Football Club.

Appendix 1

Committee Roles

Role of Chair

1. Responsible for the Club Committee and all Committee members.
2. Chairs the committee meetings and the annual general meeting (AGM).
3. Member recruitment.
4. Directs the general affairs of the club.
5. Leads the committee in making decisions for the benefit of the whole club.
6. Unbiased viewpoint enabling free and open discussion.
7. Assists the club secretary in producing agendas.
8. Represents the club, as necessary.
9. Coordinates resources to meet matchday and general club activity.
10. Manages and oversees the work of the officers and other club personnel.
11. Adopts a non-voting role unless there is a tied vote

Role of Vice Chair

1. Acts as Chair and takes on the responsibilities as above.

Role of Secretary

1. Responsible for the Committee.
2. Arranges club meetings, including date, time, and location.
3. Prepares meeting agendas and notes, including the AGM.
4. Attends external meetings as necessary and required.
5. Keeps members abreast of all external communications received.
6. Maintains club documents, for example, the Constitution, minutes, and records.
7. Coordinates resources to meet matchday and general club activity.
8. Member recruitment.
9. Represents the SC, as necessary.

Role of Treasurer

1. Administers the bank account.
2. Prepares cheques and other payments to meet expenditure needs.
3. Prepares club income and expenditure reports as needed (e.g., for club meetings).
4. Provides a treasurer's report for the AGM
5. Maintains financial records to control all income and expenditure.
6. Ensures timely updates to financial records and maintains a historical view of finances.
7. Member recruitment.
8. Coordinates resources to meet matchday and general club activity.
9. Represents the SC, as necessary.

Role of Committee Members

1. Contribution to club promotions.
2. Match day programme articles.
3. Member recruitment.
4. Represents the SC, as necessary.
5. Management and support for matchday resources:
    - Litter collection.
    - Raffle ticket sales.
    - Car parking management.
    - Stewarding and crowd control.
    - Management and progression of viable revenue-generating ideas.
    - Home and away supporter liaison.
6. Coordinates resources to meet matchday and general club activity.